

Chairman DellaValle called the November1, 2011 meeting to order at 4:00 pm.  
Commissioner Solli was absent and excused.

Upon proper motions, seconded and voted, the October minutes were approved as circulated and the November bills were approved for payment.

Correspondence included a letter from the Savoia family thanking us fro the care & help given their mother prior to her death. Various e-mails were read regarding risk seminars, available help for storm damage, TRIAD development etc.

The administrator reported the following:

The office computer was "hacked". Bruce Wooding came to our rescue and solved the problems.

Various tenant problems are being handled with the assistance of Community Services. The October storm left us with falling trees and the power surge resulted in the elevator break down. The fire department was called to carry a woman to the third floor who was unable to navigate the stairs. Another gentleman fell down the stairs on his way to clean off his car.

We are obtaining estimates on the Temple roof repair because of a leak ending on the third floor. We are also seeking prices for caulking various cracks in the building. Commissioner Cook examined the roof with roofing people following the meeting. The TV was finally returned.

The annual audit draft was reviewed, discussed in detail and unanimously approved as was the new grievance policy.

The administrator was commissioned to investigate the possibility of a rent increase in an attempt to raise revenues \$500 per month. This may mean a rent increase for next year.

The new insurance brokers will be invited to our next meeting to discuss lowering our rates.

A snow blower will be purchased for Temple Pines.

There being no other business, the meeting was adjourned at 6:05 pm. The next meeting will be held on December 6, 2011 at 4:00pm. Please call the office if you can not attend.

Respectively Submitted,

Anne McKeon, Administrator

